

In-Out Mode Sample

Child's Name							Auth Hours Per Week	Worker	Primary Person's Name							Case Number
09/06/2009 to 09/12/2009 Daily Hours of Attendance							09/13/2009 to 09/19/2009 Daily Hours of Attendance									
Su	Mo	Tu	We	Th	Fr	Sa			Su	Mo	Tu	We	Th	Fr	Sa	
HARPER, PEARL							10	XYZ987	COOPER, RACHEL							9876543210
In	0	7:10 A	7:17 A	7:20 A	7:11 A	0	0		0	7:16 A	7:10 A	7:08 A	7:19 A	7:09 A	0	
Out	0	8:08 A	8:06 A	8:11 A	8:08 A	0	0		0	8:07 A	8:09 A	8:08 A	8:11 A	4:33 P	0	
In	0	3:05 P	3:21 P	2:55 P	3:03 P	0	0		0	3:22 P	3:02 P	3:02 P	2:55 P	0	0	
Out	0	4:42 P	5:04 P	4:56 P	4:43 P	0	0		0	5:02 P	4:45 P	4:42 P	4:55 P	0	0	
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Special Use Section Sample

Special Use Section			
To terminate a child's authorization, enter the child's information below with a Special Use Code of "T".			
To request approval for more hours than authorized, or for 2 or more weeks of no attendance on enrollment-based authorizations, enter the child's information below with a Special Use Code of "AP".			
Special Use Code	Child's Name	Authorization Number	Notes

Weblink: Sample ARFs:

<http://dcf.wisconsin.gov/childcare/wishares/techmemo.htm>

Contact: If you have questions about this technical memo, please contact the Child Care Help Desk at (608) 264-1657 or childcare@wisconsin.gov.